



Housing Advisory Board

Minutes

Christian Karas – Chair
Siri Amrit Kaur Khalsa – Vice Chair (absent)

Diana Yazzie Devine
Heather Kay
Thomas Mace

David Ricks (absent)
Steve Schild (late)
Jon Scott Williams
Vacant

Thursday, April 7th, 2011

6:00 p.m.

**Mesa City Council Chambers, Lower Level
57 East 1st Street
Mesa, Arizona, 85201**

I. Welcome and Introductions

Staff members also present included Scott Clapp, Tammy Albright, Tom LaVell, Ray Timesch, Deanna Grogan, Constance Bachman, and Steven Sims. Members of the audience included: Steve Ikeda, Steve Landstaff, Save the Family and Cynthia Dunham, West Mesa CDC.

II. Approval of Minutes from the February 3rd, 2011 HAB Meeting

A motion was made and passed by a vote of 5-0 to approve the February minutes.

III. Items from Citizens Present*

There were no comments at this time.

IV. Public Hearing #2 – City of Mesa FY 2011/2012 Annual Action Plan. This public hearing is the second in a series of two regarding the City's FY 2011/2012 Annual Action Plan. The hearing is required per the City's Citizen Participation Plan, and the following items were discussed:

Tom Mace made a motion that the Board open the Public Hearing. The motion was seconded by Jon Scott Williams and approved by a vote of 6-0.

A. Resources anticipated to be made available within the City on a fiscal year basis: As an entitlement community, the City of Mesa anticipates receiving the following allocations for FY 2011/2012:

- \$3,723,107 CDBG
- \$1,486,510 HOME
- \$150,543 ESG

In the event that the City receives an allocation that differs from the anticipated allocations, the City will seek direction from the City Council on the most appropriate method to distribute those funds to the programs identified for funding in the Plan. These methods may include pro-rata adjustments to all projects identified for funding or a new prioritization of the projects for the purpose of making final awards under the affected programs.

B. Eligible range of activities that may be undertaken concerning such federal programs: The City's proposed FY 2011/2012 Annual Action Plan (Plan) contains the City's short-term goals and strategies, including specific activities recommended for funding under the FY 2011/2012 Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Shelter Grant (ESG) programs. The activities described are those that the City of Mesa plans to undertake to address priority needs, in terms of local objectives, that were identified in the City's 2010-2014 Consolidated Plan. These activities and projects are as follows:

Activity	Funding Source	HUD Matrix Code	Funds Approved by Council	\$ Amount Leveraged Non-Federal	Goal No.
Community Development Block Grant (CDBG) – Code Enforcement/Slum and Blight					
Comprehensive Code Enforcement	CDBG	15	\$434,498	\$0	5,000 housing units
Demolition & Hazardous Abatement	CDBG	04	\$40,000	\$0	33 housing units
Community Engagement Program	CDBG	15	\$122,808	\$0	2,000 housing units
Community Compliance Program	CDBG	15	\$30,000	\$100,000	2,500 housing units
CDBG Code Enforcement/Slum and Blight Sub-Total			\$627,306	\$100,000	9,533 housing units
Community Development Block Grant (CDBG) – Economic Development					
Downtown Project Manager	CDBG	18C	\$115,000	\$0	4 jobs
NEDCO Agency Operations	CDBG	18C	\$81,500	\$0	60 businesses
NEDCO Light Rail Business Assistance	CDBG	18C	\$250,000	\$64,000	80 businesses
West Mesa CDC Agency Operations	CDBG	18C	\$90,000	\$0	23 businesses
CDBG Economic Development Sub-Total			\$536,500	\$64,000	163 businesses and 4 jobs

Community Development Block Grant (CDBG) – Housing					
AZ Bridge to Independent Living (ABIL) Mesa Home Accessibility Program (MHAP)	CDBG	14A	\$77,409	\$0	18 housing units
Housing Homeowner Rehabilitation	CDBG	14A	\$500,000	\$0	50 housing units
East Valley Adult Resources Inc. Discovery Point Kitchen Rehab (Phase II)	CDBG	14B	\$269,343	\$398,073	182 housing units
CDBG Housing Sub-Total			\$846,752	\$398,073	250 housing units
Community Development Block Grant (CDBG) – Public Facility					
A New Leaf Indoor Plumbing Rehabilitation Projects	CDBG	3C	\$380,925	\$0	1 public facility
House of Refuge, Inc. Insulation Project	CDBG	3C	\$70,818	\$0	66 public facilities
Save the Family Main Building Repairs	CDBG	3C	\$75,000	\$0	4 public facilities
Child Crisis Center Emergency Shelter Roof Replacement	CDBG	3C	\$8,049	\$0	1 public facility
CDBG Public Facility Sub-Total			\$534,792	\$0	72 public facilities
Community Development Block Grant (CDBG) – Public Service					
FSS Supportive Services	CDBG	05H	\$10,000	\$0	25 people
Washington Activity Center	CDBG	05D	\$200,000	\$0	300 people
Project H3, Homeless Navigator Services	CDBG	05	\$32,089	\$0	6 people
Community Legal Services Mesa Tenants Rights Helpline	CDBG	05K	\$44,496	\$0	300 people
Community Legal Services Removing Barriers to Justice	CDBG	05C	\$50,961	\$0	2,044 people
East Valley Adult Resources Inc. Assistance for Independent Living Volunteer Service Program	CDBG	05A	\$17,500	\$51,838	300 people
Housing Our Communities (HOC) Homebuyer Education & Counseling	CDBG	05	\$58,775	\$0	6,750 people
Housing Our Communities (HOC) Foreclosure Prevention Education & Counseling	CDBG	05	\$10,600	\$0	600 people
Labor's Community Service Agency Foreclosure Intervention Program	CDBG	05	\$30,000	\$78,630	400 people
Advocates for the Disabled Housing and Economic Security Case Management	CDBG	05	\$20,000	\$0	150 people
West Mesa CDC Community Safety/Crime Prevention Program	CDBG	05	\$10,000	\$0	1500 people
West Mesa CDC Mesa Neighborhood Academy	CDBG	05	\$15,000	\$0	500 people

Save the Family Homeless Families Intervention Project	CDBG	05	\$35,000	\$122,894	60 people
CDBG Public Service Sub-Total			\$534,421	\$253,362	12,935 people
CDBG – Program Administration/Project Delivery					
CDBG Program Administration	CDBG	21A	\$643,336	NA	NA
CDBG Program Administration/Project Delivery Sub-Total			\$643,336	NA	NA
CDBG Total			\$3,723,107	\$815,435	See specific activities
HOME Investment Partnerships Program					
ARM of Save the Family – CHDO Operating	HOME	19B	\$50,000	\$0	Refer to ARM Affordable Rental Movement
Community Bridges Center for Hope Permanent Housing	HOME	14G	\$260,810	\$0	4 housing units
Habitat for Humanity	HOME	12	\$250,000	\$0	5 housing units
Housing Our Communities – CHDO Operating	HOME	19B	\$25,000	\$0	Refer to Homebuyer Education and Client Intake/Referral
ARM of Save the Family – Affordable Rental Movement	HOME/ CHDO Set-Aside	14G	\$401,949	\$0	4 housing units
Housing Our Communities Homebuyer Education and Client Intake/Referral	HOME/ CHDO Set-Aside	14G	\$300,100	\$0	6 housing units
HOME Program Administration	HOME	21H	\$148,651	NA	NA
Security Deposit Program	HOME	05T	\$50,000	\$0	40 households
HOME Total			\$1,498,210	\$0	59 housing units & 40 households
Emergency Shelter Grant (ESG) Program					
Autumn House Domestic Violence Shelter	ESG	03T	\$37,135	\$581,685	250 people
East Valley Men's Center	ESG	03T	\$74,832	\$673,500	325 people
La Mesita Homeless Shelter	ESG	03T	\$30,258	\$0	550 people
ESG Program Administration	ESG	21A	\$6,076	NA	NA

ESG Total	\$150,543	\$1,255,185	1,125 people
-----------	-----------	-------------	--------------

A more detailed description of each project can be found as an attachment in the complete Plan and may be found online at <http://www.mesaaz.gov/housing/reports.aspx>; or, a printed copy is available for review at the City of Mesa's Housing and Revitalization Division located at 20 East Main Street, Suite 250, Mesa, AZ 85211-1466.

Please note: the range of funded activities may change depending on the actual allocation the City receives from HUD for these programs.

- C. Amount of CDBG, HOME, and ESG resources anticipated to benefit income qualified persons: The City of Mesa anticipates utilizing at least 70% of the CDBG, HOME, and ESG resources in FY 2011/2012 for the benefit of low- and moderate income persons.
- D. Plans by the City to minimize displacement of persons from the intended uses of CDBG, HOME, and ESG resources invested: Due to the type of projects selected, the City of Mesa does not anticipate displacing any persons as a direct result of the utilization of FY 2011/2012 CDBG, HOME, and ESG funds.
- E. Public comments: At this time, the general public is encouraged to provide any comments they may have regarding the FY 2011/2012 Annual Action Plan. Please complete a blue card in the back of the room and submit it to staff if you wish to speak. Each speaker will have approximately three minutes and must state their name, institutional affiliation (if applicable), and city of residence.

Written comments regarding the FY 2011/2012 Annual Action Plan may also be submitted during the 30-Day Public Comment Period that began on Wednesday, March 30th, 2011 and concludes at the end of business on Thursday, April 28th, 2011. All written comments should be submitted by mail to: The City of Mesa, Housing and Revitalization Division, Attn: Tom LaVell, Acting Community Revitalization Director, P.O. Box 1466, Mesa, AZ 85211-1466; or, by e-mail to housing.info@mesaaz.gov. All written comments must be received no later than end of business on April 28th, 2011 to be considered.

All comments received by the City will be included in the final version of the Plan submitted to the Department of Housing and Urban Development (HUD).

There were no public comments at this time.

- F. Approval and submission of Plan: Approval of the proposed FY 2011/2012 Annual Action Plan is tentatively scheduled on May 2nd, 2011 at the regularly scheduled City Council meeting at 5:45 p.m. in the Upper Level Council Chambers (57 E. First Street, Mesa, AZ 85201). The submission deadline to HUD is May 16th, 2011.

Board member Kay asked what kind of public comments are typically received and are they acted upon? Staff member Clapp answered that it depends on the type of comment received. This year, for example, one of our economic development specialists pointed out an error regarding the number of economic development enterprise zones in Arizona (41 instead of 42) and that change was implemented immediately. Last year, however, one of our residents wanted to reduce code enforcement and focus more resources on the feral cat problem. Staff member Albright elaborated that at this point the comment period is to determine whether they agree or disagree with the Plan. If substantial changes were to happen, the City would have to start the public comment over again. At any time, however, the City can amend the Plan.

At this time, Board member Mace made a motion to conclude the Public Hearing. Board member Williams seconded the motion, and it was approved by a vote of 6-0.

V. Action Items

A. Discuss and Take Action on a Motion Recommending that Council Adopt the FY 2011/2012 Annual Action Plan as Submitted.

Board member Williams made a motion to recommend that Council adopt the FY 2011/2012 Annual Action Plan as submitted. The motion was seconded by Board member Devine and passed by a vote of 6-0.

VI. Staff Reports and Announcements

A. Public Housing Agency FY 2011/2012 Annual Plan Status Update. Staff member Clapp informed the Board that the PHA Plan that the Housing Authority was moving forward on had run into a road block and HUD had informed us that one of our adopted preference was not worded correctly and required changing. We're revisiting the Plan at this time. Staff is working with our HUD representative to revise the preference to HUD's liking as well as flush out some of the other portions of the Plan. Unfortunately, we're not on schedule; but, we should be able to have a Plan that is acceptable to HUD in the very near future. This will require going back to the Resident Advisory Board, having a 45-day public comment period, and having a public hearing conducted by the Housing Governing Board (City Council plus one RAB

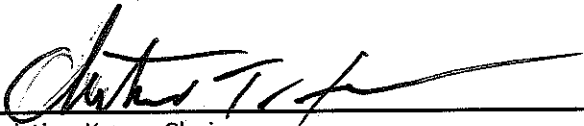
member.) The preference that HUD had an issue with was the one regarding "high risk single homeless individuals." HUD said we can't preference "single" homeless individuals and that needs to be changed. Staff will come back to this Board and provide an update as to how that Plan is progressing.

The Board also expressed an interest in receiving a broader picture on all of the Housing programs and issues in Mesa. Staff member LaVell indicated that we could have staff provide updates regarding these programs , and we could bring in specialists as required to give presentation to the Board.

The chairman also expressed that he would like to have some of the nonprofits or sub-grantees speak to the Board regarding their services.

VII. Adjourn

Approved and respectfully submitted,


Christian Karas, Chair

May 5, 2011